

# St. Sebastian Pastoral Council

## MEETING MINUTES

Date: 9/12/2016

Time: 6:40PM

Location: St. Sebastian

Members Present: Laura Abing, Fr. Larry Chapman, Stephen Dodridge, Jim Ewig, Eunice Frieseke, Michelle Hansen, Tom Jozwik, Jen Ohlendorf, Carole Poth, Del Slowik, Margaret Weimer, and Andrew Ziedler

Members Excused: Turquoise Loera, MariColette Walsh

Members Absent:

Roles: Leader: Del Slowik

Recorder: Jim Ewig

<u>ISSUE/TOPIC</u>	<u>DISCUSSION / ACTION PLAN</u>	<u>PROGRESS / FOLLOW-UP</u>	<u>Open</u>	<u>Closed</u>
Opening	6:50 PM Prayer presented by Jim			X
Review/approval of minutes	6:52 PM Del motioned to approve the August minutes with corrections, and Eunice seconded the motion. There were no abstentions.			X
Pastor/Cluster Administrator reports	<p>6:55 PM Carole reported that the Strategic Planning Committee had met and is requesting a "how do we get things done-chart. This would give them clarification on the St Sebastian approval process for ideas and plans. Fr. Larry and Carole would like the strategic planning committee to report to the Pastoral Council as an adhoc committee. This decision is being made to more closely mirror the archdiocese's model.</p> <p>Carole reported changes to the Education Committee's reporting structure may occur when St Sebastian collaborated with Seton Catholic Schools. The committee would be under Pastoral Council, but in discussion with Mark Kemmeter at the Archdiocese it could possibly fall under Faith Formation or Human Concerns. The committee would still be advisory to the principal but having less to do with financial needs of the school, since Seton would handle financial management. Several council members expressed that the proceeding was not the message conveyed at the June Seton discussion. Jen felt that many parents attending the meeting also did not come away with the understanding that the committee's role would be minimized and that they would feel somewhat misled on the basis of what they heard at the June discussion versus the announced changes. Del will share the council's concerns at the next district meeting."</p>			X
Trustee Report				
<b>Committee Reports</b>	7:15 PM			
School	<p>Stephen reported the meeting last week revolved around three main discussion points.</p> <ol style="list-style-type: none"> <li>1. There is one new teacher rather than two. Principal Heather Grams did not feel there was a need for a second teacher.</li> <li>2. It was felt that there is an increased need to oversee students after school hours, particularly those who walk home or linger on the playground.</li> <li>3. St. Sebastian School PCs are still using Windows XP. This limits the ability to take tests, etc. Stephen is looking into quotes for software upgrades. Early estimates suggest this may be in the \$20,000 range. Eunice added there may be an option to</li> </ol>		X	

<u>ISSUE/TOPIC</u>	<u>DISCUSSION / ACTION PLAN</u>	<u>PROGRESS / FOLLOW-UP</u>	<u>Open</u>	<u>Closed</u>
	lease the computers.			
Faith Formation	Jen reported that the committee is meeting on 9/13. There is some confusion on who the Catechists are. The committee's orientation meeting was ineffective, mainly because there were few details shared with the attendees. Jen will forward these concerns to Fr. Larry. Jen is in process of transitioning from this committee. A replacement liaison to this committee has yet to be named.		X	
Finance Council	Carole reported that the Finance Council will meet the week of September 19.		X	
Human Concerns	Jen will transition to this committee.		X	
Prayer & Worship	Tom reported that there was no August meeting.		X	
Stewardship	<p>Laura reported that two meetings were held in August. Lena Stephenson announced she will step down as committee chair. There are no prospects to replace her at this time.</p> <p>The committee reviewed five stewardship goals aimed at holding a successful "enhanced offertory campaign". This includes a direct mail campaign, which will have an estimated cost of \$6,500. Podium testimonials will also be used to encourage parishioners to contribute generously. Carole reported that during the August 31<sup>st</sup> meeting, the committee discussed the need for a professional marketer to help with the parish's many stewardship-related/marketing needs. The position will be approximately 20 hours per week. Barb Haig drafted a position description, which is to be presented to the Finance Council during the week of September 19.</p>		X	
Strategic Planning	<p>Eunice reported that the Strategic Planning Committee had met on September 7<sup>th</sup>. Work on the St. Sebastian mission statement was completed by the group; input from parish members will be sought after the October 9<sup>th</sup> or 16<sup>th</sup> Masses.</p> <p>After the parish mission statement is finalized, Heather Grams will develop a mission statement for the school.</p>			
<b>Old Business (7:40p)</b>				
Discernments	At this time there is still one vacancy on the Pastoral Council. Jen stated that Mary Madigan may be interested. Margaret also reported that Mark Ehrmann may be interested.		X	
Leadership	Del shared a reminder for all council members to sign up for one of the two archdiocesan leadership sessions that are being held on September 30 <sup>th</sup> and October 1 <sup>st</sup> .			X
<b>New Business (8:35p)</b>				

<u>ISSUE/TOPIC</u>	<u>DISCUSSION / ACTION PLAN</u>	<u>PROGRESS / FOLLOW-UP</u>	<u>Open</u>	<u>Closed</u>
New Pastoral Council meeting times	<p>Del spoke with the St. Catherine Pastoral Council chair, Carolyn Scott, regarding new meeting times for the councils. St. Catherine's would like to have both Fr. Larry and Carole Poth attend its PC meetings together rather than splitting time, as has been done to date. Consequently, it has been approved that St. Catherine's PC members will meet with both Fr. Larry and Carole from 6:30 to 7:45PM going forward; St Sebastian will meet from 8:00 to 9:00PM with both Fr. Larry and Carole. If both councils need to meet jointly with Fr. Larry and Carole, they will do so from 7:45 to 8:00 PM. Both councils will continue to use both parish sites as meeting locations, alternating each month as in the past.</p> <p>Michelle proposed that instead of having joint PC meetings every month, we should meet every other month. Meeting time expired before much discussion could occur on this thought.</p>			X
<b>Closing Prayer</b>	<b>8pm</b> To be presented after the ensuing Joint Pastoral Mtg.			X