

St. Sebastian Education Committee Meeting Minutes

January 16, 2014

Attendees: Joel Agacki, Kim Berner, Joe Desch, Donna Dorschner, Paul Hohl, Kathy Kirkpatrick, Maureen O'Meara Rowen, Reanna Ottoson, Leah Sealey, Cheryl Warner. Guests: Tom Mrotek and Bill Pauers (Parish Trustees).

Call to Order: The meeting was called to order at 6:30 p.m. Opening prayer and snacks were provided by Donna Dorschner.

Approval of Minutes: November 2013 minutes were approved.

Budget Updates: Current budget begins Nov / Dec of calendar year; must present balanced budget to Arch. October review of prior budget year occurs to firm up expectations of proposed versus reviewed budgets. Finance Cmte reps made presentation to explain 'one-pot' accounting process between parish and school. The numbers reviewing during this meeting also get reviewed by state for Choice funding purposes. It was noted that school foundation has contributed 120K – 150K per year in recent years. School fund was noted as being managed by Baird, and has performed historically well. Arch notes 60:40 relationship in support of school / parish is benchmark; St Seb's has historically met benchmark. 150K Choice increase this year comes from \$768 increase per student for the 195 Choice enrolled students. Choice increase was noted by Finance Rep as being new occurrence, and there is a learning curve as to allocation of funds. It was concluded that fundraisers for specific school wants could see proceeds excluded from 'one-pot' shared between parish and school. Potential goal of spending 5K to educate each St Seb's student was discussed; strategic planning to implement this goal was noted as prerequisite.

Roof Replacement: Finance Cmte rep noted replacement delayed to spring '14 due to inclement weather, however, contract with preferred roofing company must be signed within approximately one-month of this meeting date to guarantee preferred pricing and slot in contractor's schedule. 6K was paid to roof consultant who identified more deficiencies than originally identified by roof sub-contractors, thus raising overall roof replacement cost to approximately 400K. Roof budget was noted as including 20% contingency due to age of roof and surrounding construction. Water damage due to leaking roof, however, was noted as *not* included in roof replacement budget. Failing exterior façade outside of K5 classrooms relative to roof replacement was questioned; Finance Cmte rep explained that an ongoing analysis is underway; this remediation may be covered under contingency – TBD. Roof replacement loan is from school foundation at 3%; scheduled to be paid back 80K per year over five-years. 80K per year will come from yearly Choice increase (balance of 150K Choice increase this year goes to staff salary and benefit increases).

Parish Council: As of meeting date, cluster mass was held. 200-250 in attendance; very positive feelings during breakfast meeting in between masses. There is a desire to hire 'cluster administrator' before the new pastor arrives.

Home and School Report: Home and School Cmte is feeling financial pressure, as magazine sales have slipped. Scrip and fish fry sales continue to trend positively, however. Changes to high-interest day will be coming; more information to come in the short term, possibly this month. Event frequency may be changed to bi-annual occurrence.

Principal's Report:

Choice Notes: Choice forms were not available as of this meeting date. New Choice regulations under Senate Bill 286: school report cards will be tied to funding. A new online information gathering program will be instituted. Winter MAPS testing is upcoming. ITBS testing for grades 3, 5 and 7 as well as cognitive and religious testing upcoming as well.

ACE: It was noted that all male applicants received admission to Marquette HS. DSHA denied one applicant, three were wait-listed and the balance of girls who applied were admitted. As of meeting date, no data on Pius applicants was available. ACE meeting prior to this meeting date discussed topic of Arch 'product'; what is our brand, brands of other schools / parishes?

4K/5K Early Enrollment: An effort was made to finalize early enrollment notes to open house so policy is in place prior to upcoming open house. Observation environment for early enrollees by school counselor was debated between enrollees current care facility, or observation off-site in somewhere unfamiliar (for prospective student) like St. Seb's K4 / K5 classroom. It was noted that St Seb's should reiterate ineligibility of Choice families for early enrollment under DPI regulations. It was decided to leave parent paid psychological testing for prospective early enrollees as policy.

Tech Upgrades: It was noted that a new server was installed over break, as well as several new wireless access points. Approximately seventy new computers were also brought online.

Travel / Schedule Notes: 6th grade outdoor education camp to occur on 2-14-14. 7th grade trip to Chicago had occurred before Christmas; trip went very well. 8th grade trip to Washington DC is on track. 1-20-14 in-service math teachers will meet with consultant regarding use of MAPS scores. Non-math teachers will meet regarding conversion of language arts to common core standards. Afternoon will be spent discussing performance pay program possibility with teachers. February in-service will see consultant input regarding conversion to and implantation of common core standards in language arts.

Open House: Plans are to continue 100 Year theme into open house, and thus use existing decorations. Additional tour guides are number-one volunteer opportunity. Setup time is scheduled for 4pm Saturday; helpers would be welcome. Also needed is a clip-board with sign-up sheet, someone to print name tags and a volunteer to post signs around neighborhood.

Common Core Alignment Sub-Committee: No new business.

Closing Prayer: Donna Dorschner

Next Meeting: Thursday, February 20th at 6:30 p.m. in Teachers' Lounge.