

St. Sebastian Education Committee Meeting Minutes

October 17, 2013

Attendees: Joel Agacki, Kim Berner, Paul Hohl, Audrey Keppler-Skwierawski, Kathy Kirkpatrick, Maureen O'Meara Rowen, Reanna Ottoson, Leah Sealy

Excused: Joe Desch, Jill Schmid, Cheryl Warner

Call to Order: The meeting was called to order at 6:30 pm. Opening prayer and snacks were provided by Joel Agacki.

Approval of Minutes: September 2013 minutes were approved.

Principal's Report:

Budget Updates: Budget proposal is back to finance committee / parish council. Hope is for 2% raise upcoming year; 1% increase for current year. Staff to receive retroactive pay increase to July 1, 2013 in most recent payroll. Planning for May 1, 2014 parish administrator hire; July 1, 2014 planned for new priest. \$10K has been set aside for new hire.

Staffing: Cheryl Warner will be long-term subbing for Pat McKeown.

Grandparents Day: Was discussed as generally well received by attendees.

Conferences and Report Cards: Noted as upcoming first half of November. It was noted that given larger K4 class this year, there will no K4 classes the Wednesday before conferences.

Choice Notes: Choice audit scheduled November 11, 12, 13th, inclusive of items such as fiscal review.

Parish Council: Fr. Dick letter has been penned and issued to Arch. His retirement has not formally been announced, however. 370 students was discussed as ideal student body relative to student : faculty ratio; 480 students was discussed as maximum possible student body. Leah to follow up with faith formation families to gather helpful recruiting information in time for open house. Parish council meetings to now occur same night as St. Cate's meetings. Archbishop has confirmed mass November 30, 2013 for the 100th anniversary of our school.

Home and School Report: No new business to report.

Common Core Alignment Sub-Committee: Meeting occurred last week inclusive of Maureen, Kim, Paul and teaching staff. Ed Cmte and teacher expectations of sub-committee were discussed, as well as goals of resource sharing by Ed Cmte members. Progression documents determined to be focus of sub-committee; question as how to incorporate into current texts. October 23, math teacher meeting scheduled. Progressions for K5 through 8 briefly discussed. No long range plan or timetable yet but sub-committee is biting off small pieces.

4K/5K Early Enrollment: WIAT and Stanford tests are proposed for early admission criteria. Select staff could potentially perform tests. Gifted and talented 'designation' was discussed as appealing in concert with early admission. Going forward it was proposed that families interested in early admission talk with parents who have done so successfully / unsuccessfully for council. Generally, Paul suggestions for early admissions seemed acceptable to all; testing methodology needs more definition.

Teacher Retreat: Positive teacher feedback and bonding for day-trip retreat. Shared personal / professional 'trophy moments' proved inspirational and relevant for all attendees. Math WRIT scores / scoring reviewed, as well as grouping of students across grade and skill levels.

Long Range Planning: Paul provided list of long range planning goals was reviewed and discussed as they related to Ed Cmte. Mentoring of new Ed Cmte members and process of induction discussed; Audrey to think about digital package that briefs new committee members and public about Ed Cmte workings. Typically adding mission statement to Ed Cmte minutes was also discussed. Item 2.06 from Paul's list was reviewed. Items 5.31, 5.32 were discussed; Joel and Kim's husband (may) have interest in participation. Joel to coordinate with Jen Heidenreich as she has spent time on these topics, already. PAL component of Paul's long range list was discussed; Reanna has interest in leading effort. Joel to ask other parents with previous PAL thoughts to contribute. In her absence, Donna was volunteered to review item 8.10.

New Business:

Finance Cmte: Met last night. Next year's budget planning to begin. Review in November; due in December. Roof budget has increased by \$80K due to unforeseen existing conditions. 50% will come from upcoming Choice increase. Question to Ed Cmte as to acceptability of Choice money going toward roof repair. Other possible uses for Choice dollars could include: staff salary increase, new text books, common core compatible texts and resources or technology upgrades. Notion of stretching loan period of roof repair over longer period, thereby freeing up Choice money for other uses was discussed.

Exemplary Recognition Potential: Arch provides six areas of participation; all-school masses for 'Catholic Identity' category seemed a likely area of focus for submission. Ed Cmte volunteers to review interest.

Closing Prayer: Joel Agacki

Next Meeting: Tuesday, November 19th at 6:30pm in Teachers Lounge room. It was noted there will be NO December Ed Cmte meeting.