

School Advisory Committee Minutes—August 14, 2018

Faculty Lounge—5:30-7:00 pm

Present: Cheryl Warner, Maria Melendes, Heather Grams, Lisa Metz, Mike Zielinski, Kevin Mullen, Carole Poth, Lori Golomski

Excused: Anne Novotny, Lisa Metz, Jeff Altenburg (parish council liaison)

Approval of June Minutes

Heather Grams—attended Global Leadership Summit in Chicago and shared some of her experiences through visioning activity. Members of the SAC participated in the process to facilitate the direction and goal setting for our upcoming school year. This will be mimicked by both the school staff and the students and set groundwork for future strategic planning.

Discern leadership. Maria Melendes, our previous Vice Chair is now the Chair—we need a Vice Chair and a Secretary. Maria reminded the group of the attendance expectation. She encouraged members not to miss more than 2 meetings for a school year. We also distributed the meeting schedule and prayer for the year. Members of the committee are prayerfully asked to consider a leadership positions for the 2018-2019 school year. Please send Maria an email if you would consider either a role as the Vice Chair or for the Secretary.

1. Principal's Report

- Enrollment statistics. As of 8/14/18 we have 331 students. End of year number was 319 so we have shown growth. Our enrollment is reflective of our Choice and Catholic population ratios.
- Staffing updates which were reflected in the July back-to-school packets.
- A discussion needs to continue about the viability of future usage of our computer lab, as it relates to student/teacher use and need for computer-based testing such as MAP and Forward testing. The discussion also continued about moving the computer lab to the lower level of the school.
- Catholic Financial Life provides an annual report to the parish which details areas of concerns. From that report the parish and school should generate a list of projects/topics. The group asked Carole Poth to share the insurance report and provide a clear path for communicating the school's concerns to the Building and Grounds Committee. Relocation of classrooms and part of the lab put this issue to the forefront.
- The group has asked for Carole to send us a copy of the parish Communication Tree to clarify clearer methods of communication.
- The Family Handbook and Policy Manual has been updated—the table of contents is now hyperlinked for ease of navigation. Families will receive a hard copy at Drop-in Day.
- Academic probation and attendance will be connected to extracurricular participation (sports, theater, scouts, etc...). The group, upon receiving the final digital version of the handbook, will send Heather final feedback by Friday, August 17th.
- Discussion about the role of SAC committee as it relates All-School parent meeting.

2. Finance Council Liaison Report—No report as Finance Council has not met since June
3. Project updates
 - a) Playground – Maria Melendes working on grants and continuing to work with committee. A preliminary design has been completed.
 - b) Gym wall – Repairs are nearing completion
 - c) Safety grant – First round grant was awarded at \$20,495 and will fund video intercom at front entrance, glass reinforcement at front entrance, interior and exterior video surveillance system, upgraded classroom door locks, and a consultant to lead safety audit/safety plan update. Letter of intent for second round funding has been submitted.
4. Meeting Calendar—2018-2019 school year—2nd Wednesday of the month. Next meeting is Wednesday, September 12th.